

PROPOSED CONSTITUTION

16 March 2004

1. NAME

The name of the club shall be The University Radio Club.

2. OBJECTIVES

- (a) To encourage and facilitate the study and development of radiocommunications in all forms.
- (b) To become and remain affiliated to University of Western Australia Student Guild Societies Council;
- (c) To encourage and promote co-operation between the Club and other affiliated societies representative of University interests;
- (d) To do all such things as would appear necessary and proper for the benefit or advancement of members of the club;
- (e) That the Club shall not transmit any monies or grants to any person by way of gift.

3. ORDINARY MEMBERSHIP

Ordinary membership shall be confined to:

- (a) Members of the Guild;
- (b) Associates of the Guild;
- (c) Honary Life Associates of the Guild;
- (d) Members of the University Senate;
- (e) Members of the University Staff;
- (f) Students enrolled at the University of Western Australia;
- (g) Others as the committee may see fit

4. ASSOCIATESHIP OF THE CLUB

The Club in General Meeting may from time to time admit to associateship persons who are, or have been:

- (a) Members of the Guild;
- (b) Associates of the Guild;
- (c) Honary Life Associates of the Guild;
- (d) Members of the University Senate;
- (e) Members of the University Staff;
- (f) Students enrolled at the University of Western Australia
- (g) Others as the committee may see fit

5. SUBSCRIPTIONS

The annual subscription for ordinary members shall be set at the beginning of each academic year by the Committee. The annual subscription:

- (a) shall be payable by the third week of the academic year;
- (b) be no less than \$4;
- (c) be subject to a discount for University of Western Australia Guild members of no less than \$2

6. HONORARY LIFE MEMBERSHIP

The Club may in General Meeting by two-thirds majority of those present and voting confer Honorary Life Membership upon any member who has performed outstanding service to the Club.

7. PRIMACY OF ORDINARY MEMBERS

Members other than Ordinary Members shall not:

- (a) be voting members of the Club;
- (b) nominate candidates for the Executive Committee or Ordinary Committee of the Club;
- (c) become or remain members of the Executive Committee of the Club

but shall otherwise have all the rights and privileges of ordinary membership.

8. MEETINGS OF THE CLUB

- (a) The club shall hold its Annual General Meeting during the first five (5) weeks of each academic year.
- (b) There shall be one (1) Ordinary General Meeting of the club in each academic semester.
- (c) The Committee may at any time call a Special Meeting of the Club. The Secretary shall forthwith call a Special Meeting upon receiving a written requisition from at least ten financial ordinary members of the Club, and such a meeting shall be held no later than ten days immediately following receipt of such a requisition.
- (d) If the Secretary fails to call the meeting within that time, any of the signatories of the requisition may do so. Any business set out in the requisition shall have priority over all the other business.

9. PROVISIONS GOVERNING GENERAL MEETINGS

- (a) The Secretary shall cause written notice of any General Meeting, together with the agenda, to be posted on the Guild noticeboards, or in the Silver Guilder, at least seven days before the date appointed for that meeting.
- (b) No General Meeting may be held while a Guild General Meeting is in progress. This shall not apply where written notice of the meeting was given before written notice of the Guild General Meeting. Any such meeting being conducted in contravention thereof shall disband immediately on the order of a disciplinary officer of the Guild.
- (c) The quorum of a General Meeting shall consist of one quarter of total financial Ordinary Membership for the time being.
- (d) All General Meetings of the Club shall be conducted in accordance with the procedure prescribed in the Standing Rules and Orders of the Guild Council.

10. PATRON

The Club may, at the Annual General Meeting, elect a patron who shall, if they indicate their willingness to do so, hold office until the succeeding Annual General Meeting. Nominations shall close at that meeting.

11. NOMINATIONS

Before the Annual General Meeting, the Secretary shall call for nominations for the Executive and Ordinary Committee of the Club, and shall include in the same notice details of the Annual General Meeting. Nominations shall close at that meeting.

12. EXECUTIVE

(a) The Executive of the Club shall be elected by the financial Ordinary Members of the Club at the Annual General Meeting and shall consist of:

- (i) The President
- (ii) The Vice President
- (iii) The Secretary
- (iv) The Treasurer

(b) Only financial Ordinary Members of the Club who are members of the Guild shall be eligible for election as Executive.

(c) Election shall be conducted by optional preferential ballot for each office in the order shown above. A candidate defeated for one office may stand for any office lower on the list.

(d) Their powers and duties are defined in Articles 21-24.

13. THE COMMITTEE

The Committee of the Club shall consist of:

- (a) The Executive of the Club;
- (b) The Ordinary Committee who shall consist of two financial Ordinary Members of the Club elected by the financial Ordinary Members of the Club by optional preferential ballot of the Annual General Meeting subsequent to the election of Executive;
- (c) The Immediate Past President.

14. DELEGATES

After the Committee has been elected it shall forthwith proceed to appoint from amongst its members a delegate and a deputy delegate to any sub council to which the Club is affiliated.

15. DURATION OF OFFICE

The Executive and the Ordinary Committee members shall remain in office until the next Annual General Meeting.

16. VACANCIES

(a) If an Office Bearer resigns or ceases to hold office for any reason the remaining members of the Committee shall forthwith fill the vacancy so created by appointing thereto a member of the Committee, but such appointment shall be subject to review at the next General Meeting.

(b) If an Ordinary Committee Member resigns or ceases to hold office for any reason, or is appointed an Office Bearer under Section (a) above, then the vacancy shall be filled by the Committee from the Ordinary Membership, subject to review at the next General Meeting.

17. MEETINGS

(a) The Committee shall meet at such times and places as the President shall determine.

(b) The Secretary shall cause all members of the Committee to receive seven days notice before the date fixed for the meeting together with a list of the business to be discussed.

(c) The Secretary shall forthwith call a Special Meeting of the Committee upon receiving a written requisition from at least two members thereof, and such a Special Meeting shall be held not later than seven days immediately following receipt of requisition.

(d) If the Secretary fails to call the meeting within that time, any one of the members signing the requisition may do so. Any business set out in the requisition shall have priority over all other business.

18. QUORUM AND PROCEDURE OF COMMITTEE

(a) The quorum of the Committee shall be four (4) of whom at least two shall be Executive.

(b) All meetings of the Committee shall be conducted in accordance with the procedure prescribed in the Standing Rules and Orders of the Guild Council.

19. POWER OF THE COMMITTEE

Subject to this Constitution, the Committee shall be responsible to the Club in General Meeting for giving effect to the Objectives of the Club as set out in Article 2 and elsewhere in this Constitution and for carrying on its everyday business, and without prejudice to the generality of the foregoing, have the power to:

(a) acquire and dispose of property; dispose of monies; open banking accounts; and enter into contracts. Unless acting under a special enabling resolution of a General Meeting, however, the Committee shall not borrow or raise money or incur debts or liabilities on behalf of or in the name of the Club to a greater amount than five dollars for each and every then existing financial Ordinary Member of the Club.

(b) make regulations for the orderly and proper management of the affairs of the club, but so that no regulation is inconsistent or repugnant to this Constitution.

(c) make, alter or repeal By-Laws and impose fines for the breach therefore. All By-Laws and any alteration or amendment thereof shall be ratified by Societies Council and Guild Council before coming into force. The maximum fine imposed may not exceed five dollars.

20. CHAIR

The President shall have the right to take the Chair at any meeting of the Club or of the Committee. If the President is absent or does not wish to exercise his right at any meeting, that right shall devolve upon the Vice President. In the event of both the President and the Vice President, or in the event of them both not wishing to exercise their right, that meeting shall elect its own chair.

21. PRESIDENT

In addition to any provisions set out elsewhere in this Constitution or in any By-Laws or Regulations made hereunder, it shall be the duty of the President to:

- (a) coordinate and supervise the work of the Executive, subject to the authority of the Club in the General Meeting;
- (b) generally carry out the policy of the Club

22. VICE PRESIDENT

In addition to any provisions set out elsewhere in this Constitution or in any By-Laws or Regulations made hereunder, it shall be the duty of the Vice President to assist the President wherever possible.

23. SECRETARY

In addition to any provisions set out elsewhere in this Constitution or in any By-Laws or Regulations made hereunder, it shall be the duty of the Secretary:

- (a) to record all proceedings of the Club and the Committee in a Club Minute Book which they shall cause to be provided for that purpose;
- (b) to conduct and keep copies of all correspondence of the Club;
- (c)
 - (i) to supply to the Secretary of the Guild before the end of the first academic semester the information required to be recorded in the register of the University societies;
 - (ii) to notify the Secretary of the Guild within fourteen days of alterations in the foregoing information;
 - (iii) to lodge with the Secretary of the Guild a copy of the Constitution and any By-Laws made under its authority;
 - (iv) to notify the Secretary of the Guild within fourteen days from the making thereof of any alterations to this Constitution or such By-Laws;
 - (v) to notify the Secretary of Societies Council and Public Affairs Council of the names of the delegate and deputy delegate to Societies Council and Public Affairs Council at least four days before meetings of these respective councils in each council year
- (d) In the event of the Club being de-registeerd, to present to the Guild Secretary within thirty days a duly audited statement of the financial position of the Club together with a copy of the resolutions which may have been passed by the Club as to the disposition of its funds.

24. TREASURER

In addition to any provisions set out elsewhere in this Constitution or in any Regulations or By-Laws made hereunder, it shall be the duty of the Treasurer to:

- (a) keep proper books of account dealing with the property and finances of the Club and to furnish the Committee with such accounts and informatiton relating to the finances and property of the Club as the Committee from time to time require;
- (b) arrange and be responsible for the handling of the petty cash and to render an account to each Committee member of all petty cash;
- (c) prepare a financial statement showing all receipts and payments during their term of office, for presentation with the auentral Banking Account.

Notwithstanding anything contained herein, no person or persons shall deposit or withdraw any monies into any account that Guild Council has closed by resolution.

26. PAYMENTS

No payments shall be made on behalf or in the name of this Club unless it has been authorised by the Committee.

27. MAJOR OBLIGATIONS TO THE GUILD

The Club shall comply with the Regulations of the Guild, the Rules of Societies Council, and all other provisions enrolled upon the Guild Statutes, and all the Executive and members shall be jointly and severally responsible for such compliance, and shall be deemed liable in the event of non-compliance therewith.

28. EXPULSION OF MEMBERS

(a) The Committee may by unanimous vote request any member or associate member to resign from the Club, and in the event shall cause written notification of such request to be served upon the member concerned.

(b) Should such a request prove ineffectual after fourteen days written notification, the Committee may serve written notice of intended expulsion of the member concerned and should they not have resigned seven days after, the Committee may by unanimous vote expel him or her from the Club; but such expulsion shall be subject to review at the next General Meeting with the member present and to be heard.

29. RADIOCOMMUNICATIONS LICENCING

The Club shall at all times remain aware of the provisions of the Radiocommunications Act of 1992. Any member breaching the provisions of the above shall have action taken against them under Section 28 of the Constitution.

30. HOLDING OF LANDS

(a) The Club shall, if decided by a two thirds majority of members in General Meeting, hold title to any unclaimed lands as it discovers, which are not subject to territorial dispute by other parties including, but not limited to, sovereign nations.

(b) The Club shall not at any time engage in warfare to take or hold any lands as claimed in Article 30, Section (a).

31. OFFICE BEARS

The Ordinary and Executive Committee may also be known as the "Office Bears" of the club. Any member of the Committee whilst carrying out her/his duties may either dress as a bear and/or wear a bear mask. This is to signify that they are indeed Office Bears.

32. AVAILABILITY OF CONSTITUTION

The Committee shall make the Constitution available on request to all Ordinary Members copies of this Constitution for 50 cents per copy.

33. INTERPRETATION

Subject to any provisions enrolled upon the Guild Statutes book and to any resolution passed by Guild Council, Societies Council or Public Affairs Council, the President shall have the power to interpret the meaning of any of the provisions contained in the Constitution, but the determining decision in case of doubt shall rest with the Club in General Meeting.

34. ALTERATION OF THE CONSTITUTION

(a) Any two financial Ordinary Members of the Club may not less than three days before the day appointed for the next General Meeting submit to the Secretary a notice of motion signed by them proposing an alteration to this Constitution. This shall be posted on notice boards forthwith.

(b) The motion may then be considered by the Club at its next meeting and amendments that are relevant to the subject matter thereof may be moved without notice.

(c) The motion of any amendment thereto shall not be deemed adopted unless it receives a two-thirds majority of the members present and voting.

(e) The motion as adopted with any amendments shall come into force upon receiving the approval of Societies Council.